



Dear Director,

Thank you for taking on the direction of our next show. This is a pack of information to help you with the parts of putting on a production that are surplus to rehearsals. Anything that isn't included, feel free to contact the committee who will be supporting you throughout the process.

We'd like to make sure you know that the committee are here to support you. We know that taking on direction of a production is a lot of work and appreciate your commitment. Additionally, we understand there can be stressful times and difficult situations that can arise. If such a situation does occur, please utilise the committee as advisors and moderators so that tensions can be kept to a minimum- this is a hobby for everyone and we want to ensure that everyone remembers that and has a good time.

Please don't feel you need to take on the world. We don't want you to overstretch yourself and find the process unnecessarily stressful. So make sure you keep in contact with the committee.

Finally, thank you again for taking on this task, we hope that everything goes well but are here if anything doesn't

Kind Regards

The Committee